

Super User Conference Call

Total time: 18 minutes

1. Take Roll Call
 - a. 25 attended
 - b. 17 not present
2. Discuss User Acceptance Testing (UAT)
 - a. 4 weeks long
 - b. Finishing up now, it was successful
 - c. We had 3-4 local agency staff for 1-2 days for 2 weeks which equaled a total of 17 staff that volunteered for testing.
 - d. We had positive feedback from locals. They were impressed with how much we had to do for this project.
3. Trainings
 - a. Pilot
 - i. Will be at the beginning of June
 - b. State Wide
 - i. Will be right before roll out. There will be about 4 trainings.
 - c. Materials
 - i. There will be binders for all local staff. These will have step by step screen shots for how to do the basic functionality.
 - ii. There will also be training videos that are like the M-Spirit training videos.
4. How roll out will look in stores
 - a. There will be checks and eWIC cards in circulation due to the fact that someone could come into the clinic 1 month prior to roll out and get three months' worth of benefits.
 - b. Pilot
 - i. Participants can only shop in the pilot area. This area is the only area that will be able to accept the eWIC cards.
 - c. State Wide
 - i. Overlap between check and eWIC cards will happen
5. Requested topic
 - a. Will retailers in the pilot area still be able to take printed benefits?
 - i. Yes
 - b. What will the transition look like as we go state wide?
 - i. Checks and eWIC cards will be in use
 - ii. Roll out will be in September
 - c. How far out can benefits be printed?
 - i. Will continue as currently recommended. Up to local agency staff.
 - d. Will there be 2 trainings statewide?
 - i. No there will be about 4
 - e. Will there be steps outlined for participants, like a cheat sheet, that they can follow to log into the site to check their benefits?

- i. This information will be in the training for local agency staff. Local agency staff will teach the participants in the clinic.
- 6. Dates for calls
 - a. All call will be at 9AM
 - b. All calls will be WebEx and recorded
 - c. Mostly the last Monday of the month
 - i. March 20th
 - ii. April 24th
 - iii. May 22nd
 - iv. June 26th
 - v. July 31st
 - vi. August 28th

Something to keep in mind, if you are not attending the calls, I will start contacting you. You all agreed to be Super Users and part of that agreement was to participate in the calls and pass the information on to your agencies. If there are multiple super users in an agency, everyone should be attending.

- 7. Questions
 - a. Is there some kind of funding for the training
 - i. Yes there is funding for the training. Once the dates are finalized, I will get those out.